

**Capital Building Committee**  
**August 16, 2023**

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Minutes of the Capital Building Committee of Wednesday, August 16, 2023. The meeting convened at 6:03 p.m. in the Police Station Community Room, 1700 GAR Highway, Swansea, MA 02777.

Present at this time were Mr. Robert Alford II, Mr. Chris Hajder, Mr. James Carvalho, Mr. Derek Heim, Ms. Sarah Carlson, and Mr. William Anderson. Absent at this time were Mr. Marc LaPointe, Mr. Ryan Pacheco, Mr. John Salzillo, Mr. John Hansen and Mr. Paul Burke.

Also present at this time were:

Kevin Sullivan - Project Manager, CHA Consulting, Inc

Christina Opper - Project Manager/Client Manager, CHA Consulting, Inc

Joyce Moore - Chairman, Fire Feasibility Study Committee

At 6:03 p.m. Mr. Derek Heim called the meeting to order. The meeting is being recorded for minutes purposes.

The Committee reviewed the minutes for July 26, 2023.

Mr. James Carvalho **MOVED** to approve the minutes for July 26, 2023. Seconded by Mr. Chris Hajder and so voted. Alford, yes; Hajder, yes; Carvalho, yes; Heim, yes; Carlson, yes; Anderson, yes; LaPointe, absent; Pacheco, absent; Salzillo, absent; Hansen, absent; Burke, absent.

Mr. Paul Burke arrived at 6:12 p.m.

Mr. Eric Hajder, Swansea Fire Chief arrived at 6:14 p.m.

Mr. Heim stated that himself and Ms. Aronstein have been working together to identify ambassadors and planning an upcoming meeting to help spread the word of the project. Also, starting August 30, 2023 Swansea Digital Access will begin filming the meetings and public info sessions. The Second Public Info Session (listed as first on agenda - amended) will be held on September 13, 2023 at 6:30 p.m. Location of this session is at Case High School.

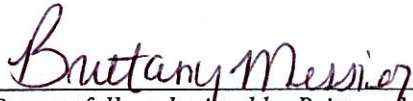
Mr. Sullivan reviewed the Bi-Weekly update and Communications update with the Committee. CHA has worked with the Town to complete the project information flyer/brochure. This document includes a QR code and it will be available to the public and distributed at upcoming public outreach events. The website domain ([buildingprojectsswanseama.gov](http://buildingprojectsswanseama.gov)) has been secured. Ms. Opper with the help of Mr. Sullivan reports that the website now includes FAQ's, photos, videos, meetings and events, the project team and schedule and encouraged the Committee to continue to give feedback for the website.

Ms. Joyce Moore updated the Committee on the Fire Feasibility Study Report. Since December of 2022 this Committee has come a long way. They have been looking at existing conditions, station locations, and site selections. The research that has already been done by the Capital Building Committee has been very helpful in this project. With Swansea having the largest and fully volunteer fire department in the state, they want to make it known to the community. The report for this project should be complete at the end of the month.

Mr. Robert Alford discussed with the Committee what to expect at the upcoming Advisory and Finance Presentation. Mr. Alford will be looking for an updated plan on all current and upcoming projects in town, big and small to be able to give the taxpayers of the town a transparent plan.

The next meeting will be held August 30, 2023 at 6:00 p.m. at this location.

At 7:22 p.m. Mr. Carvalho **MOVED** to adjourn the meeting. Seconded by Mr. Alford and so voted Hajder, yes; Carvalho, yes; Burke, yes; Heim, yes; Carlson, yes; Anderson, yes; Alford, yes; LaPointe, absent; Pacheco, absent; Salzillo, absent, Hansen, absent.



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*Respectfully submitted by Brittany Messier, Minutes Clerk for the Capital Building Committee*

*Documents:*

*Minutes of July 26, 2023*

*Bi-weekly and communications plan update*

*Presentation of Fire Feasibility Study Report*